

# Notice of Non-discrimination and Consumer Information Notices

October 1, 2014



# Consumer Information Notices

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The University of Texas at Austin

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# Consumer Information Notices

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## The University of Texas at Austin

### 1. FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (“FERPA”)

The Family Educational Rights and Privacy Act (“FERPA”) is a federal law that protects student records. Specifically, FERPA provides students specific rights to and in their student records and requires institutions of higher education to protect the accuracy and confidentiality of those records. Chapter 9 of Appendix C to the *General Information Catalog* details students’ privacy rights in their student records and outlines The University of Texas at Austin’s (“University”) procedures for complying with FERPA.

Copies of FERPA and its accompanying federal regulations, and a copy of this notice are available for review in the Office of the Vice President for Student Affairs, Flawn Academic Center (FAC) 302, Phone: 512-471-1133. The University’s policy on student records can also be accessed online at: <http://catalog.utexas.edu/general-information/>.

Additionally, assistance in obtaining information about the University, including costs, refund policies, withdrawal, academic programs, the faculty, accreditation, facilities and services for persons with disabilities is available from Shelby Stanfield, University Registrar, at 512-475-7510 and by mail at The University of Texas at Austin, Office of the Registrar, P.O. Box 7216, Austin, Texas 78713-7216.

### 2. SERVICES FOR STUDENTS WITH DISABILITIES OFFICE

Information for students with disabilities may be obtained from Services for Students with Disabilities Office, 100 West Dean Keeton Street, Student Services Building (SSB), Room 4.206, Phone: 512-471-6259 or by Video Phone at 1-512-410-6644 or online at: <http://ddce.utexas.edu/disability/>.

### 3. REGISTERED SEX OFFENDERS

State and federal law require that the University be informed when registered sex offenders indicate that they are employed, carry on a vocation, or are a student on campus. To learn whether information of this nature has been provided to the University, contact the University Police Department (“UTPD”), 2201 Robert Dedman Drive, Austin, TX 78712, Phone: 512-471-4441. Students may also obtain this information online at: [http://www.utexas.edu/police/alerts/sex\\_offenders.htm](http://www.utexas.edu/police/alerts/sex_offenders.htm).

Students may search for information regarding registered sex offenders on the Texas Department of Public Safety web site at: <https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>.

### 4. VOTER REGISTRATION

Students interested in registering to vote in Texas can obtain voter registration information online at: <http://votetexas.gov/register-to-vote/>.

Students may complete a [voter registration application online](#) and print and mail the completed application to the voter registrar in the student’s county of residence. A student is not registered until his/her application has been received and accepted by the student’s local County Voter Registrar. The address of each Texas County’s Voter Registrar’s Office can be found at <http://votetexas.gov/register-to-vote/>.

## 5. FALSE ALARM OR REPORT (TEX. PENAL CODE § 42.06)

Summary: Occasionally, false bomb threats (and other similar false reports) are called in at colleges and universities. Tex. Penal Code Section 42.06 provides that “a person commits an offense if he knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he knows is false or baseless.” A false report made to a college or university is a state jail felony.

### Tex. Penal Code § 42.06 (False Alarm or Report):

- a) A person commits an offense if he knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he knows is false or baseless and that would ordinarily:
  - i. cause action by an official or volunteer agency organized to deal with emergencies;
  - ii. place a person in fear of imminent serious bodily injury; or
  - iii. prevent or interrupt the occupation of a building, room, place of assembly, place to which the public has access, or aircraft, automobile, or other mode of conveyance.
- b) An offense under this section is a Class A misdemeanor unless the false report is of an emergency involving a public or private institution of higher education or involving a public primary or secondary school, public communications, public transportation, public water, gas, or power supply or other public service, in which event the offense is a state jail felony.

## 6. TUITION AND REQUIRED FEES

Information regarding current University tuition and required fees including, but not limited to, estimated transportation costs, refund policies, withdrawal procedures, and related information is contained in the *General Information Catalog*, 2013-2014. This information is also available from the Office of the Registrar, Main Building, Room 1 and 13, Phone: 512-475-7575 or online at: <http://catalog.utexas.edu/general-information/>.

## 7. STUDENT-RELATED DATA

Information regarding student-related data including graduation rates, student characteristics, enrollment data, international students, and typical campus budgets is available from the Office of Information Management and Analysis, Main Building, Room 302, Phone: 512-471-3833, and the Office of Admissions, Main Building, Room 7, Phone: 512-475-7399. This information is also available online at: [http://www.utexas.edu/academic/ima/stat\\_handbook](http://www.utexas.edu/academic/ima/stat_handbook).

## 8. ACCREDITATION, CURRICULUM, FACULTY AND ACADEMIC PROGRAM

Information regarding accreditation of the University and its curriculum, faculty and academic program is contained in the Undergraduate Catalog, the Graduate Catalog and the Law School Catalog. This information may be accessed at: <http://registrar.utexas.edu/catalogs>.

## 9. ATHLETIC PROGRAMS

The University provides a report on athletic program participation rates, financial support data, and graduation rates for student athletes. Information may be obtained from the Athletics Director, Intercollegiate Athletics, P.O. Box 7399, Austin, TX 78713-7399. (Please designate either men's or women's athletics in your request.) The 2011-2012 information is available online at: [http://texassports.com/sports/2013/7/24/GEN\\_0724133526.aspx?path=general](http://texassports.com/sports/2013/7/24/GEN_0724133526.aspx?path=general).

Please note that the 2012-2013 report will be released after October 15, 2013.

## 10. STUDY ABROAD PROGRAM

A student enrolled in a study abroad program may apply for financial assistance under Federal Title IV student financial aid programs if the study abroad program is approved for credit purposes by the student's home institution. Information about study abroad, including programs, costs and financing may be obtained from the Study Abroad Office, International Office, 2400 Nueces Street, Suite B, Austin, TX 78705, Phone: 512-471-6490. This information is also available online at:

<http://world.utexas.edu/abroad>.

The University provides extensive financial aid and financial management information, including a breakdown of the total cost of attending the University, the types of financial aid available for students, the financial aid application process (including and any necessary forms that must be completed), financial aid eligibility criteria, criteria for making financial aid awards and the amount of such awards, satisfactory academic progress review and notification, the method and frequency of financial aid disbursements, the repayment requirements of certain loans, the deferment of loans, student employment, information regarding the Beconomics personal money management education program, advice on how to minimize borrowing while enrolled, and more. More information may be obtained from the Office of Student Financial Services, Student Services Building (SSB), Room 3.200, Phone: 512-475-6282. This information is also available online at: <http://finaid.utexas.edu/>.

## 11. RESIDENCE HALLS

Information regarding residence halls, including costs, the application process, a description of the halls, floor plans, and residence hall programming is available from Housing and Food Service, 200 W. Dean Keeton Street, Austin, TX 78705, Phone: 512-471-3136 or online at:

<http://www.utexas.edu/student/housing>.

## 12. ILLEGAL FILE SHARING OF COPYRIGHTED MATERIALS

- a) The University provides information for students and employees regarding acceptable use of information technology, resources for obtaining copyrighted material legally, and training resources online at: <http://security.utexas.edu/policies/copyright.html>.
- b) If a student or employee copies and/or distributes copyrighted material without legal permission, he/she may be subject to civil and/or criminal penalties for copyright infringement. Civil penalties for Federal Copyright infringement can range from \$750 per song to \$150,000 in damages for each willful act. Criminal penalties can include up to five years imprisonment and \$250,000 in fines. Independent of any potential civil or criminal proceedings, students suspected of committing copyright infringement are subject to the penalties and sanctions set forth in [Chapter 11](#) of Appendix C in the *Institutional Rules on Student Services and Activities*.

## 13. TITLE IX/ADA/504/TITLE VI AND 1975 AGE DISCRIMINATION COORDINATORS

As a federal funding recipient, The University of Texas at Austin does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities.

Any student who believes he/she has been subject to treatment that violates Title VI of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973 and/or Title II of the Americans with Disabilities Act Amendment Act of 2008 should contact:

- Jennifer Maedgen, Ph. D.  
Senior Associate Vice President  
Division of Diversity and Community Engagement  
Flawn Academic Center (FAC) 402Q  
2304 Whitis Ave. Mail Stop G4600  
Austin, Texas 78712  
512-471-6259  
[maedgen@austin.utexas.edu](mailto:maedgen@austin.utexas.edu).

Any student who believes he/she has been the subject of treatment that violates Title IX of the Education Amendments of 1972 should contact:

- Jennifer Hammat, Ed. D.  
Assistant Vice President for University Compliance Services  
UT Administration Building (UTA) 2.206  
1616 Guadalupe St. Mail Stop D9200  
Austin, Texas 78713  
512-232-3992  
[j.hammat@austin.utexas.edu](mailto:j.hammat@austin.utexas.edu).

Any student who believes he/she has been the subject of treatment that violates the 1975 Age Discrimination Act should contact:

- Donna Bellinghausen  
Associate Vice President for Student Affairs  
Division of Student Affairs  
Flawn Academic Center (FAC) 302  
2304 Whitis Ave. Mail Stop G5000  
Austin, Texas 78712  
512-471-1133  
[d.bellinghausen@austin.utexas.edu](mailto:d.bellinghausen@austin.utexas.edu).

#### 14. NOTICE OF NONDISCRIMINATION ON THE BASIS OF GENDER

The University of Texas at Austin is committed to maintaining a learning environment that is free from inappropriate conduct based on gender. As required by Title IX, the University does not discriminate on the basis of sex/gender in its education programs and activities, and it encourages any student or employee who thinks that he or she has been subjected to sex discrimination, sexual harassment (including sexual violence) or sexual misconduct by another student, member of the faculty or staff, or campus visitor or contractor, to immediately report the incident to any of the individuals or offices listed below. This policy covers all people (irrespective of gender identity/expression or sexual orientation identity).

##### **WHERE TO REPORT**

Students, employees, campus visitors and contractors may directly report incidents of sex discrimination, sexual harassment (including sexual violence) and sexual misconduct to any of the Title IX coordinators listed below.

- Institutional Title IX Coordinator  
Dr. Jennifer R. Hammat  
Assistant Vice President for University Compliance Services

1616 Guadalupe Street, Suite 2.206  
2.206 University Administration Building (UTA)  
512-232-7055  
[j.hammat@austin.utexas.edu](mailto:j.hammat@austin.utexas.edu)

Deputy Title IX Coordinator for **Students**

Ms. Christa F. López  
Associate Director of Student Emergency Services  
Office of the Dean of Students  
4.104 Student Services Building  
512-471-5017  
[christa.sandelier@austin.utexas.edu](mailto:christa.sandelier@austin.utexas.edu)

Deputy Title IX Coordinator for **Employees, Visitors and Contractors**

Mr. Travis Gill, J.D.  
Director of Investigations and Outreach  
Office of Institutional Equity  
4.302 North Office Building  
512-471-1849  
[travis.gill@austin.utexas.edu](mailto:travis.gill@austin.utexas.edu)

- **Anonymous Reporting**

You may report such incidents **anonymously** to University Compliance Services by calling 1-877-507-7321 or through the hotline web interface, available at <http://www.reportlineweb.com/utaustin>

### **REFERRAL RESPONSIBILITY**

Every supervisor, administrator, and University official is responsible for promptly reporting incidents of sex discrimination and sexual harassment that come to his or her attention. You may report such incidents anonymously to University Compliance Services by calling 1-877-507-7321 or through the hotline web interface at <http://www.reportlineweb.com/utaustin>. You may report specific complaints, or, when a supervisor, administrator or University official is concerned about the conduct of a particular University employee but no specific complaint has been made, such concerns may be forwarded to University Compliance Services, the Office of Institutional Equity, or the Office of the Dean of Student for discussion and potential investigation.

Complaints or allegations of **student-on-student** sex discrimination, sexual harassment (including sexual violence) or sexual misconduct will be handled by the **Office of the Dean of Students**.

For more detailed information regarding the procedures for reporting a grievance, see the following policies, as outlined in the *Institutional Rules on Student Services and Activities*, found in the General Information Catalog 2014-2015:

**Appendix C, Chapter 11: Student Discipline and Conduct**

<http://catalog.utexas.edu/general-information/appendices/appendix-c/student-discipline-and-conduct/>

**Appendix D: Policy on Sex Discrimination and Sexual Harassment**

<http://catalog.utexas.edu/general-information/appendices/appendix-d/>

**Appendix E: Policy on Sexual Misconduct**

<http://catalog.utexas.edu/general-information/appendices/appendix-e/>

**Appendix F: Policy on Consensual Relationships**

<http://catalog.utexas.edu/general-information/appendices/appendix-f/>

**Appendix H: Prohibition of Sexual Assault**

<http://catalog.utexas.edu/general-information/appendices/appendix-h/>

## **Appendix I: Nondiscrimination Policy**

<http://catalog.utexas.edu/general-information/appendices/appendix-i/>

## **Appendix J: Prohibition of Campus Violence**

<http://catalog.utexas.edu/general-information/appendices/appendix-j/>

Complaints of sex discrimination, sexual harassment (including sexual violence) or sexual misconduct by **employees, contractors, or visitors** will be handled by the **Office of Institutional Equity**.

For more detailed information regarding the procedures for reporting a grievance, see the following policies, as outlined in the *Handbook of Operating Procedures*, available at [www.policies.utexas.edu/policies](http://www.policies.utexas.edu/policies):

### **3-3020 Nondiscrimination Policy**

<http://www.policies.utexas.edu/policies/nondiscrimination-policy>

### **3-3030 Sex Discrimination and Sexual Harassment**

<http://www.policies.utexas.edu/policies/sex-discrimination-and-sexual-harassment>

### **3-3040 Sexual Misconduct**

<http://www.policies.utexas.edu/policies/sexual-misconduct>

### **3-3050 Consensual Relationships**

<http://www.policies.utexas.edu/policies/consensual-relationships>

Cases of sexual violence may also be reported to the University of Texas Police Department at (512) 471-4441 (non-emergency) or 911 or [www.utexas.edu/police/](http://www.utexas.edu/police/); or to the City of Austin Police Department at (512) 974-5750 (non-emergency) or 911 [austintexas.gov/department/police](http://austintexas.gov/department/police) and other local law enforcement authorities. A Title IX Coordinator can assist individuals with contacting these law enforcement agencies and/or can accompany individuals wishing to file a report with one of these agencies.

Complaints of sex discrimination or sexual harassment, including sexual violence, may also be referred to the U.S. Department of Education, Office for Civil Rights. For more information, visit the U.S. Department of Education's website at <http://www.hhs.gov/ocr/civilrights/complaints/index.html>.

## **USE OF ALCOHOL AND DRUGS**

The fact that the student accused of sexual assault was under the influence of drugs or alcohol at the time of the assault will not diminish the student's responsibility for a violation of the *Institutional Rules on Student Services and Activities*, nor shall being under the influence of alcohol or drugs be construed as an invitation to or as implied consent for unwanted sexual advances.

## **CONFIDENTIALITY**

The confidentiality of a complaint of sex discrimination, sexual harassment (including sexual violence) or sexual misconduct, and all documents, correspondence, and notes of interviews and discussions related to the investigation of a complaint will be maintained, on a need-to-know basis, to the extent permitted by law. Documentation related to the resolution of complaints or incidents of sex discrimination, sexual harassment (including sexual violence) and sexual misconduct will be maintained by the Office of the Dean of Students, and the Office of Institutional Equity as appropriate.

## **PROHIBITION OF RETALIATION**

Students, faculty and staff members are prohibited from retaliating in any way against an individual who has brought a complaint of sex discrimination, sexual harassment (including sexual violence) or sexual misconduct; or against any individual who has participated in an investigation of such complaints. Please note, a student, faculty or staff member who retaliates in any way against an individual who has brought a complaint pursuant to University sexual discrimination, harassment, or misconduct policy or participated in an investigation of such a complaint, is subject to disciplinary action, up to and including dismissal from the University.

## **FILING OF FALSE COMPLAINTS**

Any person who knowingly and intentionally files a false complaint of sex discrimination, sexual harassment (including sexual violence) or sexual misconduct is subject to disciplinary action, up to and including dismissal from the University.

## **CAMPUS RESOURCES**

**University Compliance Services. 512-2323-7055. <http://www.utexas.edu/compliance/>**

- Title IX Coordinator available to receive your report and answer questions
- Provides a twenty-four-hour hotline for anonymous reporting: 1-877-507-7321
- Offers an online reporting mechanism: <http://www.reportlineweb.com/utaustin>

**Student Emergency Service. (512) 471-5017. <http://deanofstudents.utexas.edu/emergency/>**

- Deputy Title IX Coordinator available to receive your report and answer questions
- May provide limited emergency funds
- Assists with academic or classroom issues
- Provides referrals within the University and in the Austin area when necessary

**Office of Institutional Equity. (512) 471-1849. [www.utexas.edu/equity](http://www.utexas.edu/equity)**

- Deputy Title IX Coordinator available to receive your report and answer questions
- Investigates claims of discrimination regarding employment matters
- Provides resolution of discrimination problems in the workplace
- Provides educational training and educational initiatives for departments and units
- Provides referrals within the University and in the Austin area when necessary

**Student Judicial Services. (512) 471-2841. <http://deanofstudents.utexas.edu/sjs>**

- Investigates claims of discrimination regarding student matters
- Provides student conduct process for the hearing of policy violations
- Provides referrals within the University and in the Austin area when necessary

**University of Texas Police Department. (512) 471-4441. <http://www.utexas.edu/police/>**

- Where you file criminal reports (pseudonym is available to victims to shield your identity in the police report)
- Offers crime prevention presentations that include issues related to assault
- Publishes crime statistics information
- Teaches free Rape Aggression Defense (RAD) classes to any female University students, staff members, and faculty members

**Counseling and Mental Health Center, Voices Against Violence Program (VAV). (512) 471-3515. <http://cmhc.utexas.edu/>**

- Provides advocacy services to give information about safety, legal, housing, academic, and medical options

- Offers individual and group counseling service for survivors of sexual assault relationship violence, and stalking
- Offers twenty-four-hour telephone counseling service at (512) 471-CALL (471-2255)
- Offers interactive peer theatre educational programming that addresses the complex issues surrounding sexual assault on campus
- Provides opportunities for student involvement in programming throughout the academic year
- Provides training that is customized for faculty, staff and/or students
- Manages VAV Survivor Emergency Fund

**Employee Assistance Program (EAP).** (512) 471-3366. <http://www.utexas.edu/hr/eap/>

- EAP provides confidential brief counseling sessions, crisis intervention, and assessment and referral from experienced licensed psychologists and social workers.
- If it is after normal business hours and you are in crisis, you can reach the after-hours counseling service at 512-471-3399 to speak to a crisis counselor.

**Human Resources.** (512) 471-HRSC or (800)-687-4178. <http://www.utexas.edu/hr/>

- Search online for the HR professional assigned to your college or unit

**University Health Services.** (512) 471-4955. <http://healthyhorns.utexas.edu/>

- Twenty-four-hour Nurse Advice Line: (512) 475-NURS (475-6877)
- Health Promotion Resource Center: (512) 475-8252
- Provides general exams to treat injuries, both internal and external
- Performs testing for sexually transmitted infections after an assault
- Distributes educational and prevention information

**Behavior Concerns Advice Line.** (512) 232-5050. <https://www.utexas.edu/safety/bcal/>

- Allows members of the University community to discuss their concerns about an individual's behavior
- Offers a centralized resource that is available twenty-four hours a day for anyone who is not sure how to help a person he or she is concerned about
- Operates as a partnership between the Office of the Dean of Students, the Counseling and Mental Health Center, the Employee Assistance Program, and the University of Texas Police Department

## **COMMUNITY RESOURCES**

**SafePlace.** (512) 267-SAFE (7233). <http://www.safeplace.org/>

- Operates a twenty-four-hour hotline
- Helps individuals who have experienced a sexual assault navigate the forensic medical exam
- Offers individual and group therapy for individuals who have experienced sexual assault and/or domestic violence
- Provides domestic violence shelter services

**Austin Police Department.** 911. <http://www.ci.austin.tx.us/police/>

- At 911, provides emergency response and takes reports of sexual assaults
- Offers Victim Services counselors at (512) 974-5037

**St. David's Hospital Emergency Room. (512) 544-4240.** <http://www.stdavids.com/locations-facilities/st-davids-medical-center.aspx>

- Performs Sexual Assault Forensic Exam (SAFE). The cost of the forensic portion of the exam is covered by the law enforcement agency that is investigating the assault or, in cases where the survivor is not making a police report, the Texas Department of Public Safety. This does not include fees related to medical treatment. SAFE exam can only occur within the first 120 hours (5 days) after a sexual assault with police involvement and 96 hours (4 days) without police involvement. A non-report option preserves evidence for two years, during which time a survivor can make the decision about whether or not to pursue criminal charges.
- SAFE exams available 24/7 located at 919 East 32<sup>nd</sup> Street, Austin, 78705.
- SAFE exams available (7am to 7pm) located at 901 W. Ben White Blvd., Austin, 78704.

**National Sexual Assault Online Hotline.** <http://www.rainn.org/get-help/national-sexual-assault-online-hotline>. Provides online crisis support. The hotline provides live, secure, anonymous crisis support for victims of sexual violence, their friends, and families twenty-four hours a day.

## **RESOURCES**

[Title IX Resource Guide: Sexual Assault, Harassment, and Misconduct](#)

For more information about sex discrimination, sexual harassment (including sexual violence), dating violence, domestic violence, stalking, or sexual misconduct, please contact:

Institutional Title IX Coordinator, Dr. Jennifer R. Hammat, Assistant Vice President for University Compliance Services, 2.206 University Administration (UTA), 1616 Guadalupe Street, Suite 2.206, 512-232-7055, [j.hammat@austin.utexas.edu](mailto:j.hammat@austin.utexas.edu).